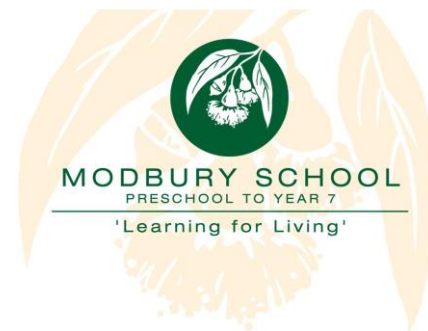


# Modbury School – Preschool to Year 7



## Cyber Safety Agreement - 2017

*The internet and Information and Communication Technologies (ICT) can be a wonderful place to find new information, send email to friends and learn with other people. Used correctly it adds to other information sources to assist students with their learning.*

*All students from Preschool to Year 7 will use the Internet or Information and Communication Technologies (ICT) at some point. At Modbury School every teacher will provide supervision during Internet and ICT use. To prevent students accessing inappropriate Internet sites we use filters provided to us by our Internet Service Provider (ISP).*

*The Network Administrator can track all onsite computer, internet and email usage. Emails containing offensive language/ content will be logged and forwarded to the principal.*

*At times students may be required to access email or Internet searches for homework. We actively encourage parents to supervise 'on-line' work at home.*

*This student agreement is renewed each year of schooling at Modbury School. It is anticipated that students use of the Internet, email and other ICT will increase as children progress through the school.*

*Staff will discuss the Cyber-Safety Agreement each year to reinforce the responsible use of these resources. The school cyber-safety strategies apply to any ICT at, brought to, or used at school. Students will not use school ICT equipment until Parents/ Caregivers and the student themselves, have signed the User Agreement Policy and the completed form has been returned to school.*

1. I will use ICT equipment only for my learning and only with teacher's permission.
2. If I am unsure whether I am allowed to do something involving ICT, I will ask the teacher first.
3. I will go online or use the Internet at school only when a teacher gives permission and an adult is present.
4. I have my own user name, I will log on only with my username. I will not allow anyone else to use my name.
5. I will keep my password to myself. (Never give your password to anyone else.)
6. I will use the Internet, e-mail, mobile phones or any ICT equipment only for positive purposes, not to be mean, rude or offensive, or to bully, harass, or in any way harm anyone else, or the school itself, even if it is meant as a joke.
7. While at school, I will:
  - Attempt to search for things online that I know are acceptable at our school. This would exclude anything that is rude or violent or uses unacceptable words, images or sounds.
  - Report any attempt to get around, or bypass, security, monitoring and filtering that is in place at our school.
8. If I find anything that upsets me, is mean or inappropriate, or I know is not acceptable at our school, I will:
  - Not show others
  - Turn off the screen (monitor)
  - Get a teacher straight away.

9. Only with permission from home and the school will I bring and use ICT equipment or devices at school. This includes things like
  - mobile phones,
  - iPods, MP3,
  - games,
  - cameras and
  - USB or other portable drives.
10. Only with permission from and under teacher supervision will I connect any ICT device to school ICT, or run any software (eg. a USB/ portable drive, camera, phone, ipod). This includes all wireless or Bluetooth technologies.
11. To ensure my compliance with copyright laws, I will download or copy any files such as music, videos, games or programs only with the permission of the teacher or the owner of the original material.
12. I will ask my teacher's/parent's permission before I put any personal information online. Personal identifying information includes any of the following:
  - My full name
  - My address
  - My e-mail address
  - My phone numbers
  - Photos & videos of me and/ or people close to me.
  - My school

Remember you can never post personal information about another person or not take or post photographs of people without permission.
13. I will respect all school ICT equipment and will treat all ICT equipment/ devices with care. (Ensure you report any breakages or damage to a staff member.)
14. If I do not follow cyber-safety practices the school may:
  - Inform my parents/ caregivers.
  - Allocate consequences
  - Charge Parents/ Caregivers for repairs.

If Illegal material or activities are involved or e-crime is suspected, the school will inform the police and hold securely personal items for potential examination by police.

*Such actions may occur even if the incident occurs off-site and/ or out of school hours.*

## **Cyber Safety Agreement**

- We have read and discussed the information provided in Modbury School's Cyber-Safety Agreement Policy.
- We understand the responsibilities when accessing ICT and the Internet and agree to the above policy.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_